

SPRING HAVEN - Notes from 7/13/17 working meeting of Executive HOA Board

Topic	Notes	Action Items
ACC Guidelines/Rules & Regulations	House on corner shed is approved; All sheds placed prior to 7/15 will be approved (with some stipulations). Should board receive final vote for ACC requests; items below 5 ft should be auto approved; 30 days prior for holidays lights;  Board unanimously approves Rules & Regulations	Joe will work with ACC committee to update ACC guidelines per the discussion tonight.  Joan will forward approved R&R to RealManage
Entrance Landscape	There are lines in place to put irrigation in the front landscaping, but there are no heads or controls. \$885 would get us irrigation put in. Discussion regarding landscaping of the curb/sidewalk common areas. General consensus is trees should be planted to enhance neighborhood appearance but further discussion to be held regarding maintaining grass and installing irrigation as compared to removing grass and replacing with drought tolerant shrubs and mulch.	Joan will seek bids for tree installation.  Once Joan has clarification on what the \$885 will cover for irrigation she will send to the board via email for approval.
Newsletter	Do we want to have newsletter delivered to homes; Use a realtor box to distribute newsletters to homeowners at mailboxes	Joe purchasing realtor boxes to attach to mailboxes. Will submit receipts for reimbursements.
Web-Site	Need to upload rules and regs and then add in an FAQ. Expand website to replace real manage (8-9k a year); bring in a local area company for basic management.	
Beaver Pond	Working with Mike - having a water leveling device put in. Trying to get Lungren to pay for it; they knew about it prior to turning neighborhood; verify legality of our need to put it in/pay for it	
Landscaping Company	finding out if we can get out of the contract with NLS in September	
Management Company	finding out if we can get out of the contract with Real Manage and become self managed or use another local company for basic management needs. Brien would take over bill paying, budget creation	
Fireworks	Some neighbors were letting off illegal fireworks for 4 <sup>th</sup> of July. Discussion regarding HOA's position on the "policing" of the fireworks	Rules and Regulations will be updated to reflect that all complaints about illegal fireworks should be directed to the Snohomish County Sheriff's office.
Dead Trees	FYI - there are some dead trees next to VIBE - called Angie to address; Arborist is coming out to identify dead trees. Discussion regarding working with landlord of the parcel with dead trees to receive permission to plant new replacement trees. SpringHaven would pay for trees/installation but would need approval from landlord to plant.	
September Meetings/Board Members Term of Office	Date for September meeting; 2017 Brien, Gina, Meggan; 2018 Joe, Ken, Joan. Need clarification on board terms as the CCRs indicate we are on a 3 year	Annual meeting date set for Thursday, September 14 <sup>th</sup> (if available at AMHS)

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	cycle for terms.	
Speed Bumps and Signs	Lots of signs will be going in. Planting trees in sidewalk/street buffer zone will help break up appearance of all the signs.	
Landscape Maintenance on 35th Ave SE	county will be doing maintenance on the 35th side	
Park Maintenance	Garbage can has been installed. Joan will be reimbursed.	Need to monitor removal of garbage bag weekly.
Mulching party	Delay until September.	